

MARRIAGE MEMORANDUM

1. Couples are responsible for the following items in planning their wedding:
 - I) Contact the Parish office to make an appointment with the Priest or Deacon to schedule your wedding date. **This must be done one year before the date of your wedding.**
 - II) Contact the Parish office to schedule the Foccus Inventory. A separate email address is needed for each person.
 - III) Schedule your Marriage Preparation Program. There are 4 different options to choose from which are listed below:
 - A. Engaged Encounter
 - B. Preparing to Live in Love
 - C. Beginning to Live in Love
 - D. The Diocese of Trenton Pre Cana ProgramsDescriptions of these programs are in the packet of information you will receive when you meet with the Priest or Deacon.
 - IV) Obtain a copy of your Baptismal Certificate from the Church where you were baptized. **This copy must be issued within six months of the date of your marriage.**
2. Dispensations must be obtained by the Priest or Deacon when they are required. The Priest or Deacon will explain when dispensations are necessary.
3. Permission of the bride or groom's Pastor must be received if the wedding is to take place in a church other than that of the bride or groom.
4. Parish fee is \$500.00 for **Contributing** Parishioner
\$700.00 **Non-Contributing** Parishioner
All wedding fees are to be dropped off at the parish office 10 days before your wedding day.
5. Music preparations MUST BE made by contacting Kate Chmelko at 215-870-3153.

6. Time of weddings are ...Saturdays: **10:30 AM - 12:00 PM OR 2:00 PM**
Fridays: **No later than 4:00 PM**
Your wedding will begin promptly at the scheduled time. The Groom and the Groomsmen are to arrive at the church no later than 30 minutes before the time of the wedding. The Bride and the Bridesmaids are to arrive at the church no later than 20 minutes before the time of the wedding.
7. **NOTHING IS TO BE THROWN INSIDE OR OUTSIDE OF THE CHURCHES.**
(Bubbles are permitted outside the church only.)
8. St. John's Church has 44 pews. Holy Saviour Church has 36 pews.
9. NO RUNNERS are permitted due to the possibility of accidents and insurance company regulations.
10. Wedding party **MUST BE OUT** of the church by 3:30 p.m. **PLEASE NOTIFY the photographer of this FACT.**
THE CHURCH MUST BE PREPARED FOR CONFESSIONS AND THE EVENING MASS AT 4:00 PM.