

Position Title: **Principal, Good Shepherd Regional Catholic School
Collingswood, NJ**

Start Date: **July 1, 2017**

Summary

The Good Shepherd Regional Catholic School Principal is responsible for the overall direction of the school in Catholic Identity, Academic Excellence, and Operational Vitality. The Principal works collaboratively with the Pastor of Blessed Teresa of Calcutta Parish and other pastors to ensure the sound management and Catholic Identity of the school in the longstanding tradition of Catholic school success. The school offers a rigorous curriculum, a range of curricular and extra-curricular activities, and strong formation in Catholic faith, values, and service. The next Principal will be a dynamic, collaborative leader who will build on the successes of the school and advance its role in the community through approaches to curriculum, enrollment, advancement, and living the Catholic faith that balance the tradition of excellence with innovations to meet the needs of today's students and families.

Qualifications

- 1) A practicing Catholic who possesses the knowledge and skills to share the truths of the Catholic Faith with students, parents, and staff
- 2) Diocesan Certification as a basic catechist, or its equivalent (or the disposition and willingness to pursue upon hire)
- 3) Master's Degree
- 4) A New Jersey Teacher's Certificate, or an equivalent certificate (preferred)
- 5) Five years of teaching and/or educational administrative experience, preferably in Catholic Schools
- 6) Evidence of competency in management, communication, and collaborative skills

Selected Duties

Catholic Identity

- Serve as the primary spiritual leader and religious educator of the school
- Ensure that Catholic Identity is an integral part of the school curriculum and that the diocesan curriculum for Religious Studies is used at all grades
- Collaborate with parish staff to facilitate sacramental formation and experiences for all

students

- Model discipleship for all faculty, students, and the community through prayer, service, and action
- Establish and sustain purposeful commitment to the mission of the school among faculty, staff, students, and parents

Programmatic Excellence

- Establish and maintain an effective system of assessment that includes formative, summative, performance, and standardized assessments
- Ensure that teachers regularly collaborate with each other to improve instruction and student achievement
- Identify and recommend students for further evaluation for supplemental services by the child study team, where appropriate
- Select and regularly update curriculum and instructional materials (e.g., textbooks, digital teaching aids, lab supplies) according to the needs of the school
- Provide for the ongoing professional learning of all teachers, including the use of effective teaching strategies for all students, in collaboration with the Office of Catholic Schools and diocesan initiatives
- Ensure that effective educational technologies are selected and appropriately used

Operational Vitality

- Implement and supervise the directives and policies of the Superintendent of Catholic Schools for the Diocese of Camden, and the New Jersey Department of Education, as applicable
- Provide an environment which is safe, healthy, and educationally conducive for all students, including the supervision of students whenever and wherever the school has responsibility for them
- Work with the relevant parish and diocesan staff to establish and adhere to a yearly school budget, implementing diocesan budget procedures and guidelines
- Establish growth goals for enrollment and supervise the Director of Advancement in pursuing effective strategies for realizing them
- Establish and pursue growth goals for fundraising and development, collaborating with relevant diocesan and parish staff, to ensure that tuition remains affordable

- Communicate regularly and effectively with all school stakeholders, including: parents, teachers, parishioners, parish staff, diocesan staff, funders, and others

Please forward cover letter and resume to camdendioceseprincipalsearch@gmail.com by May 5, 2017.